**Ridgeview Elementary School**

**PTO Minutes**

**Monday, January 23, 2017**

**Attendance:** Abby Mahoney, Keren Shah, Amy Kelly, Marilyn Anderson, Tracie O’Sullivan, Erika Rutherford, Nichol Allen, Dana Hargraves, Kim Tobias, Christin Gustafson, Amy Pressler, Katie Koors, Lisa Lamb, Colleen Lal, Amanda Leggett, Michaela Rychener

1. President Abby Mahoney called the meeting to order at 6:37 pm.
	1. Thanks to everyone for coming. Minutes approved as circulated.
	2. Playground update-install is finished. Hoerr completed the installation.
	3. Would like to work with 4th/5th grade students to evaluate playground equipment/supplies this spring and have them develop a survey about what kids like, etc. Will contact Mrs. Dando to discuss this.
	4. Abby has a copy of the tax exempt certificate if anyone needs a copy.
2. Principal Report
	1. No report. Todd is sick tonight. Mrs. Rychener is here tonight in his place.
3. Treasurer Report
	1. PTO expenses have increased because of increased rate for Parent Booster 501c3 organization membership fees.
	2. Teachers in 3rd-5th wing still have funds available to request for license subscriptions for education. Mrs. Albritton in 5th grade recently received subscription to Spelling City.
	3. Please start thinking about your 2017-2018 budget. Budget requests are due by March for April meeting approval. Please contact Marilyn if you have any questions.
4. Box Tops Update
	1. There will be another February drive for box tops.
	2. All box tops for the school year must be submitted by March deadline. We will still continue to collect them through the end of the school year to submit next fall.
5. Dine Outs
	1. $100 profit from Famous Dave’s dine out.
	2. 2/16 McDonald’s dine out. Looking to have teachers come to the dine out. More information to come.
6. Social Media/Website
	1. Shital plans to meet with Marilyn to discuss adding paypal to website to accept payments online.
	2. If you have content for the website, please contact Shital.
7. Book Fair Update
	1. Plan to see how Barnes N Noble sale goes to determine how to delegate Scholastic dollars.
	2. More info to come.
8. Social Events Calendar
	1. Kim discussed the social calendar for the remainder of the year.
	2. New events to look for include: International Fair 2/9. Muffins with Mom, Bags with Dad, Education Vendors/Summer Programs. Social events calendar to be added to Facebook page and PTO website.
	3. Please contact Kim and/or Abby if you are interested in helping with upcoming social events.
9. Rock the House
	1. April 8th is Rock the House. Traditional event will be during the day this year, likely a 10 a.m.-noon time. New this year is an adults-only, evening dinner/silent auction to be held at Mt Hawley. Cash bar, $30/person. More info to come.
	2. Donation requests have already been sent out. Announcement has been put in Ridgeview newsletter about changes to Rock the House. Please contact Lisa with any questions.
10. Other Business
	1. By law review in February-please contact Abby if you have any changes that you would like to make. Plan to vote on new bylaws at March meeting.
	2. Lego Project-working on a competition among grade levels for weight of legos donated. More info to come. Please contact Keren with any questions.
	3. Please contact Nichol Allen if you are interested in helping as a copy parent.
	4. Please encourage everyone to place online orders for the yearbook!
	5. Discussed possibility of having a birthday book chair cart that coordinates with school spirit days, visiting classrooms of students with birthdays each month to distribute books.
	6. Valentine’s Day parties will take place on 2/14 from 2-2:30.

Meeting was adjourned at 7:44 p.m. The next meeting is on February 13th at 6:30pm at RES.